

# Class 1: Welcome to Capstone

January 13, 2015

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- To be intellectually rewarding, you need time to think
- Start early!

# Plan for Today

- Administrative notes
  - Make sure you are ready to graduate!
  - Changes to two key dates in syllabus
  - Syllabus addendum for our section
- Ryan and Ashley introduce themselves
- Course expectations and start-up

# Get Ready to Graduate

At the Request of Dylan Conger

- Check DegreeMap to make sure you are at or in progress toward 100% completion on requirements and credit hours
  - DegreeMap is clearing you for graduation this year
  - Completion bar should be 100%: counts credits in progress
  - Requirements bar will not be 100%: based on courses completed with passing grade
  - Make sure all requirements are (or are going to be) met
  - Most likely problem: DegreeMap is not counting courses toward a field of study → ask your advisor to fix
- Meet with your advisor ASAP if you are not on track

## Two Key Date Changes

1. In order to make sure we don't conflict with potential make-up courses, final presentations are now **April 21 and 28** (no change for April 28, Monday course)
2. We expect you at both days
3. Given this, I'd like to see results earlier to give feedback → Summary of findings due **April 7**

# Ashley and Ryan Introduce Themselves

- Ryan will advise two groups in our section
- Ashley will advise four groups

# Syllabus for Our Section

- Available online
- I will use this instead of Blackboard
- If there is anything else useful or helpful I can post, please let me know
- I will post these notes, and all class lecture notes



# Syllabus Material and Expectations

- Review syllabus

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- Review syllabus
  - Any objections to using Dropbox for assignment submission?
- Expectations
  - All group members are available during class time
  - You make a credible and sincere effort to get work done in a timely fashion
  - Group meetings with professor and research advisor end on time

# First Assignment Due February 10

1. Letter of agreement signed – which means we need to see it well in advance of Feb. 10
2. One page summary of client and request
3. Project proposal
4. IRB certifications for team members
5. Course overview memo

## Choosing Meeting Slots

- When we don't have an all-class meeting, you'll meet with me and Ashley or Ryan
- Rank order your slots, and I will try to be as accommodating as possible
- Subject to putting Ryan's two groups together
- 30 minute slots if groups can start at 5, 20 minute slots if groups start at 6
- Will email slots by Friday

# Tonight

- Fill out ranking form (form: group name, subject, potential client, rank times)
- Each group should update me, Ryan and Ashley on your client-finding status

## For Next Class

- Come to assigned time slot
- Let us know what's going on